

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

FOOD EXPENSE FOR SEMINARS, TRAININGS AND MEETINGS (GRADUATE SCHOOL)

Purchase Request No. 2024-02-0483
Approved Budget for the Contract: £50,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement for <u>Food Expense for Seminars</u>, <u>Trainings and Meetings (Graduate School)</u> to apply the sum of <u>Fifty Thousand Pesos Only</u> <u>(£ 50,000.00)</u> inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty. Unit		ITEM/S DESCRIPTION	
1	lot	Representation Expense (Meals)	
		Food and other expense	

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: <u>slsuprocurement2021@gmail.com</u>

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA Head, Procurement Office Southern Luzon State University Lucban, Quezon Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

Office/End-User: Graduate School Date:									
	ANY NAM	IE:		PR No.:	2024-02-0483				
ADDRESS :									
TEL. N	TEL. NO./FAX NO.:								
Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than of in the return envelope attached herewith to the Procurement office.									
TERMS and CONDITIONS 1. All entries must be typewritten or legibility written. 2. Delivery period within upon conforme of the approved Purchase Order (P.O). Administratitive penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for Supplies & Materials; (1) one year for Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days.					RIDEL C. ZABELLA , Procurement Office				
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Pri	ice Total Cost				
	1	lot	Representation Expense (Meals) Food and other expense						
	-	_	rood and other expense						
					_				
n.									
				¥					
Source of				Warranty:					
Delivery Period: Price Validity: After having carefully need & accepted your Genaral Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.									
Printed Name/Signature/Date									
NFA-PRC-1.02 F2, REV. 4									